

# Claims Report



**BIRKETT-HASSARD**  
*Insurance Brokers Limited*

The following form is a quick reference to use to collect information at the scene of an accident. Keep this form in your glove box with your liability slip.

Stay calm - if injuries, call 911 or if damages over \$1,000 you must call police. If possible, take photos of scene if vehicles must be removed.

## Obtain Witnesses name, address and phone number

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

## Obtain other vehicle information

### Driver Information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Driver's Licence #: \_\_\_\_\_

### Other Occupants in Vehicle:

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_

### Vehicle Owner Information:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Driver's Licence #: \_\_\_\_\_

### Vehicle Information:

Make of vehicle: \_\_\_\_\_  
Vehicle Model: \_\_\_\_\_  
Vehicle Year: \_\_\_\_\_  
Plate Number: \_\_\_\_\_  
Insurance Company: \_\_\_\_\_  
Policy Number: \_\_\_\_\_

## Miscellaneous Information

Police Officer's Name: \_\_\_\_\_  
Badge number: \_\_\_\_\_  
Report Number: \_\_\_\_\_  
  
Tow Truck Phone Number: \_\_\_\_\_  
Where Vehicle is being taken: \_\_\_\_\_

Call Broker: (905)-640-2000 or 1-800-851-3829